

Timber Cove County Water District

Board of Directors

General Meeting Minutes

1-Call to Order: 10:00AM 5-25-19

Roll Call: John Rea, Chris Feddersohn, Stuart Drake, John Howland

Staff: Water Operators Tanner Heirs, Cory Cresswell Guest: Carolyn Abst, Bob Leichtner, John Gray, Yvonne Gray, Anne Vernon, Diane Feddersohn, Janet Smith-Heimer

2-Approval of Agenda: John Rea moved John Howland seconded to approve the agenda. The agenda was approved unanimously.

3- Approval of the minutes: John Rea moved Stuart Drake seconded to approve the 4-27-19 meeting minutes. The minutes were approved with one abstention (John Howland).

4-Public Comment: There were some comments regarding the possibility of obtaining water leak insurance, the status of outstanding audits, and water board meeting notifications.

5-President's report: Board President Chris Feddersohn presented the following. 1-The Sonoma County Ordinance 6148 (Sonoma County Fire Code Chapter 13A) is now in place. The brochure for the program will be posted on our website. Chris quoted the following "The ordinance regulates hazardous vegetation and combustible material on improved and unimproved parcels zoned for five acres or less in unincorporated areas of the county. Parcels that do not come in to compliance with the requirements can be abated by the county. Costs, fees and penalties, if unpaid, will be placed as a lien on the property." He indicated what a great deal this is for fire safety in our community and that inspections will begin soon. Property owners should be receiving their own copy of the program from the county, but again it will be available on the water district website. Chris also stated that many thanks should be given to board, community member and volunteer fireman John Rea for his tireless effort to bring this program to our community. 2- Operators Cory Cresswell and Tanner Heirs put together an informational folder for the water district's distribution system, particularly fire hydrants and valves, for reference during an emergency. A copy was given to the fire department. 3- Chris reported that the district website is now compliant. 4- Backflow valve inspections and a cross connection survey are coming out. District customers will need to return the survey timely. 5- Chris indicated that there was a complaint regarding the release of information from an executive session.

6-Office Permit Report: Michael Hallett, architect, and John Rea met with Jennifer Faso from PRMD to pursue the office permit. It is hoped that she can help us develop a path to compliance.

7-Operator report: Tanner presented a report of operator activities this last month and for the coming month. Among other tasks the staff continue to work on customer and district leak detection systems. They are getting the district truck in to repair shop. The maple controller is scheduled to be replaced on June 13th and 14th. There will be an inspection of the water plant on July 23rd. Cla Val will replace filling control valves on June 11th. The LSLR report will be turned in on July 1st.

8-Treasurer's report: Treasurer John Howland presented a draft budget that will be put on the next meeting agenda for approval. Water production costs this last month was 19 cents per gallon. **Audit update:** All requested information has been turned in to the auditor. Cody Hertsman will get back to us regarding the audit next week.

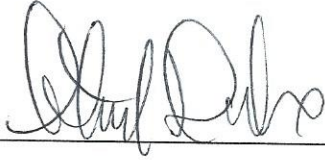
John Rea moved, Stuart Drake seconded to approve the payment of the presented bills. Motion passed unanimously.

9-Business items: The district's attorney sent the board a letter to inform us of the increased requirements when looking to turn off a customer's water due to non-payment of fees.

10. Next meeting is scheduled for 6/22/19 at 10:00am, Fort Ross School

11. Meeting adjourned

Attest

A handwritten signature in black ink, appearing to be "Steph Dabo", written over a horizontal line.

Date

6-22-19

The Secretary of TCCWD hereby certifies the above minutes were approved and adopted by the Board on the above date.