

**TIMBER COVE COUNTY WATER DISTRICT**  
**Board of Directors**  
**REGULAR MEETING**  
**AGENDA**

**Saturday, July 16, 2016**

**1:00 PM**

**Place: Fort Ross School – Multipurpose Room**  
**30600 Seaview Road, Jenner**

**Executive Session – 12:00 p.m.**

Personnel Review

**Regular Session – 1.00 p.m.**

1. Call to Order
2. Approval of Agenda
3. President's Report
4. Announcements
5. Correspondence
6. Approval of Minutes – June 25, 2016 and Public Hearing July 9, 2016
7. Committee Reports
  - 7.1 Treasurer's Report
  - 7.2 Payment of Bills
  - 7.3 General Manager's Report
    - a. Operation's Report
8. Old Business
  - 8.1 Project Manager Report
  - 8.2 Website – Project Update
  - 8.3 Fire Abatement –
    - a. Review and update Ordinance 2016-02
    - b. Establish procedure to incorporate into the Standing Rules
  - 8.4 Standing Rules
    - a. Review leak insurance survey results
    - b. Vote to amend Regulation 21 – Leak Policy to provide for Leak Insurance
  - 8.5 Lot Merger
    - a. Establish criteria for billing past unbilled lots
    - b. Establish collection process for non-payment
  - 8.6 Architectural Design New Treatment Plant - Update
  - 8.7 Electronic Billing – Update

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9. New Business

- 9.1 Public Utility Easement –
  - a. Review and update Ordinance 2016-01
  - b. Establish procedure to incorporate into the Standing Rules
- 9.2 Maintenance Program
  - a. Discus development of a maintenance program
- 9.3 Other

Public Comment

10. Setting of Agenda, Time & Place for Next Meeting

11. Adjournment

**Public participation:** Meetings of the Directors of the Timber Cove County Water District are for the purpose of conducting the district's business. Individuals are invited to attend. Individuals may speak on any item on the published agenda only after being recognized by the President. If you wish to speak about a matter not on the published agenda, please make your comments during the portion of the meeting designated for Public Comment. Remarks are limited to two minutes. Please note that, with some exception, the Board does not engage in discussion or take action on non-agendized matters. However, the board may respond briefly to public comments, refer matters to staff, ask questions for clarification or schedule matters for future agendas. Disruptive or disrespectful individuals will be asked to leave.

**American Disability Act (ADA)**  
The TCCWD Board complies with ADA (America Disabilities Act) requirements and upon request, will attempt to reasonably accommodate individuals with disabilities by making meeting material available in appropriate alternative formats pursuant to Government Code Section 54953.2). Anyone requiring reasonable accommodation to participate in the meeting should contact [Sharon Lynn], Administrative Assistant