

TIMBER COVE COUNTY WATER DISTRICT

Board of Directors REGULAR MEETING AGENDA

Saturday, June 25, 2016

1:00 PM

**Place: Lyons Court Office
22098 Lyons Court, Jenner**

Executive Session – 12:00 p.m.

Regular Session – 1.00 p.m.

1. Call to Order
2. Approval of Agenda
3. President's Report
4. Announcements
June 18, 2016 – Tour of facility – 1pm
5. Correspondence
6. Approval of Minutes – May 21, 2016
7. Committee Reports
 - 7.1 Treasurer's Report
 - 7.2 Payment of Bills
 - 7.3 General Manager's Report
 - a. Operation's Report
8. Old Business
 - 8.1 Project Manager Report
 - a. DS1 Amanita, Cypress, Pine Pipeline Project Engineering Report Revision
 - 8.2 Website – Status of project
 - 8.3 Fire Abatement – Update
 - 8.4 Standing Rules
 - a. Standing Rule 19 – allow electronic billing
 - b. Lien past due accounts
 - c. Develop Foreclosure policy
 - d. Allowance for non-collectible write off
 - 8.5 Lot Merger - Discussion of clarification of Ordinance
 - 8.6 Architectural Design New Treatment Plant - Update
 - 8.7 Electronic Billing Proposal –
 - a. Review and sign documents
 - b. Adopt fee structure for cost of paper mailing
 - 8.8 Facility Tour – Update

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9. New Business

- 9.1 Review damage to Weir Plant Site from fallen tree
- 9.2 Discussion with possible action to add additional water storage
- 9.3 Discussion of timing of Weir well draw down testing
- 9.4 Discussion of Depreciation
 - a. Categories
 - b. Accelerated depreciation
- 9.5 Discussion with action – removal of invasive plants from reservoir and grass removal
 - a. Bill Seymour is unavailable to complete work at this time
 - b. Process/procedure/scope for selection and completion of work
- 9.6 Discussion with action – allow Water Operator to arrange for emergency repairs and set dollar limit.
- 9.7 Discussion of management of water drafting limits based on permits for Timber Cove Creek
 - a. Timber Cove Resort – raw water storage
- 9.8 Other

Public Comment

- 10. Setting of Agenda, Time & Place for Next Meeting
- 11. Adjournment

Public participation: Meetings of the Directors of the Timber Cove County Water District are for the purpose of conducting the district's business. Individuals are invited to attend. Individuals may speak on any item on the published agenda only after being recognized by the President. If you wish to speak about a matter not on the published agenda, please make your comments during the portion of the meeting designated for Public Comment. Remarks are limited to two minutes. Please note that, with some exception, the Board does not engage in discussion or take action on non-agendized matters. However, the board may respond briefly to public comments, refer matters to staff, ask questions for clarification or schedule matters for future agendas. Disruptive or disrespectful individuals will be asked to leave.

American Disability Act (ADA)

The TCCWD Board complies with ADA (America Disabilities Act) requirements and upon request, will attempt to reasonably accommodate individuals with disabilities by making meeting material available in appropriate alternative formats pursuant to Government Code Section 54953.2). Anyone requiring reasonable accommodation to participate in the meeting should contact [Sharon Lynn], Administrative Assistant