Timber Cove County Water District

Board Meeting Minutes - May 2024

1. **Call to order: 10:25 am-**

Board- John Gray, Jay Kvapil, Spencer Lipp, Bob Leichtner and John Rea.

Guests- Joey Ball, Melany Collett, Yvonne Gray and Drew Ferrante and Scott Heffner .

Guest via Zoom- Anne Vernon and Alex Kramer

Note: meeting was held at the Fort Ross Store

2. **Approval of Agenda-**

John Gray moved to approve the agenda, Jay Kvapil seconds; motion passed unanimously.

3. **Approval of minutes from May 2024**

Jay Kvapil moved to approve the minutes, John Rea seconds- motion passed unanimously

4.President's Report- John Gray reported this past month we have had some encouraging developments. John stated there will be a discussion on options available for an office with sanitary facilities to bring us compliant with law and a range of costs depending on contractors used. John also stated there will be a budget proposal to show what we can afford based on our new rate structure along with the potential to borrow funds.

John stated he had contacted Coastland engineering about our system evaluation to have them look at evaluating some alternatives. John said he gave him some suggestions that he passed on to Joey to explore and that Joey did some research and found some information we were previously unaware of. John stated that Joey will show us some encouraging findings on distribution myths that will likely save the district substantial cost in upgrades. John stated that Joey shares this his report today and John believes Joeys findings quite encouraging.

John announced a positive message on the grant for Hazard mitigation, although the information was not received in time to get on the agenda for discussion this month but it's not necessary for

further discussion. John shared that the District was notified this week that our grant request has been approved. John stated had asked for $150,000 as we were advised by OES and will were approved for a $102,000 grant to develop a hazard mitigation plan. John reported the Districts contribution is $27,500, which assumes the plan will cost us $129,000 which seems high. John stated in the event it costs less than the grant, the monies stay with FEMA and our contribution goes down as well.

John stated this is very good news as to qualify for a Hazard mitigation grant, we must first have the FEMA approved plan in place. The plan is also required for FEMA assistance in the event of a disaster. Great news!

John stated that MNS engineering is geared up to begin the plan as soon as the grant monies come in. John stated that we have used MNS in the past and Melany has been in contact with them to prepare a report for us. John stated the final approval to use MNS of course will need to be voted on by the board

John shared that we were told the grant award should come prior to the end of summer.

5.Operator's report- Joey Ball presented the operator's report a full copy of this report can be found here
https://www.timbercovecountywaterdistrict.org/files/fa2a60a9e/April+2024+Operators+Report.pdf

6.Treasurer's report- Melany Collett presented the treasurer's report a full copy of the report can be found on our website
https://www.timbercovecountywaterdistrict.org/files/2c44c8e8e/TCCWD+Financial+report+for+April+2024+presented+5-18-24+%281%29.pdf

7.New Business-

7.1- 2024/2025 Budget- Melany Collett presented and read through the budget – discussion ensued -Spencer asked if Coastlands review of the system was on the budget. John Gray stated that Coastland is not on the budget for the next fiscal year as they would be completed in the current fiscal year. Scott Heffner asked a question regarding a line item on the budget. The line item included cell phone/internet

John Gray moved to approve the budget, Spencer Lipp seconds -motion passed unanimously

7.2-Lyons Court Bids- John Gray presented four proposals to build the Lyons Court Admin building. John explained that three of the bids did not include the work to be done by Timber Cove Excavating. John explained the costs would be much higher if the Timber Cove Excavating costs were included in the bids as they would be subject to prevailing wages. The directors discussed the multiple bids and stick built vs kit homes. Bob Leitchner expressed concern at the costs and suggested looking into mobiles homes and alternative types of restrooms such as a stand-alone. John stated a mobile home would be substantial less and a modular would be less as well. Jay Kvapil suggested looking into the modular type structures that schools use. Bob reiterated his concern about the costs presented and prior to him joining the board the cost to build he recalled