

Timber Cove County Water District  
Board of Directors  
General Meeting Minutes  
October 23, 2021

1. **Call to order** - 10:05 am

**Board members:** Chris Feddersohn, John Rea, Kris Kilgore and Spencer Lipp  
Tim Winterer

**Guests-**Diane Feddersohn, Anne\_Vernon, John Gray, Ryan Gomez, Jeff Hughes, Melany Collett, Dyanna Setina (Brelji & Race) Daniel Whittemore and Kevin (Mueller Systems)) NOTE: (official roll call was not taken therefore more people may have been in attendance)

2. **Approval of Agenda**-Before approval of agenda Chris Feddersohn modified the agenda, he moved the President's Report and the Treasurer's Report after item no. 8 of the original agenda. Chris also moved item 7.2 to 7.3 and 7.3 to 7.2 of the original Agenda

***Kris Kilgore moves to approve agenda John Rea seconds-passed unanimously***

3. **Approval of Minutes from September 2021**-deferred to next meeting

4. **Operator's Report**-Ryan is happy about the rain today and states that they are pumping but hit a snag with the booster pump and may call weak plumbing out for a service call. Ryan said production is currently at about 390,000 gallons and estimating about 500,000 gallons by months end. Ryan sad although there was talk about the conversation plan due to the rain he does not see a need to implement the plan. Ryan stated that in order to implement the conservation plan the reservoir would need to be at 14.6 feet and we are well above that. Ryan said they have fixed two meter breaks this month in the distribution system. Ryan said they were able to get a little bit of training from Ecologics which is where the district got the leak detector equipment from. Ryan suggested to the board to consider a generator at the weir and at the booster station in case the power goes out.

Chris Feddersohn stated that he, Lani and Melany compiled a list of how to's on saving water and it will be posted on the website.

Kris Kilgore asked what streets had the meter breaks. Ryan replied, Davis, Umland (currently being investigated) and on Amanita.

## 5. Old Business-

**5.1 Timber Cove Inn**-Chris Feddersohn revisited where we left off. He stated that Adobe engineers had produced a report for Timber Cove Inn on water consumption, once that report was fine tuned it was given to Dyanna at Brelji & Race. The report is in the board pack. Dyanna had brought up some concerns in the report which Adobe replied to. Chris stated that the water hookups for TCI seem to be a lot easier than anticipated. Chris stated it had been thought that the line would have to be pulled from across Hwy 1 and it turns out it can be done from the project site. Chris stated that TCI's water consumption appears to be well within what we anticipated.

Margaret Grahame spoke and stated that she really appreciates the work done by Ryan and Jeff. Margaret the review of the TCI project with the District has been long and frustrating but does acknowledge the due diligence by the District, Adobe and Brelji & Race. Margaret stated she is trying to get a clean application into the County and stated that everyone has done their best things possible for everybody involved.

Kris Kilgore asked Dyanna Setina of Brelji & Race if they were ready to say that the district can accommodate this project for the Timber Cove Inn? Dyanna replied not quite yet, and that B&R would like to update the source capacity study that they did to include the demands from the Inn. Dyanna stated that based on the annual demand she did not think it would be a problem but cannot officially say without the updated source capacity updated. Kris Kilgore asked if that would cost a lot of money for the updated report as it was costly to do. Dyanna replied no that the updated would just email adding the demand for the TCI.

Chris Feddersohn stated that the District is still looking at additional water sources.

Spencer Lipp stated it would be premature to edit the source capacity study as these are estimates without full design of the project.

***Chris Feddersohn moves to proceed with submitting the will service application to the district's general council to produce a will serve contract between the District and the Timber Cove Inn. John Rea seconds. Kris Kilgore nay-Passed unanimously.***

**5.2 Water meter proposal update**-John Rea stated that the committee need to gather some more information regarding the proposals.

Danielle Whitemore and Kevin Cornay from Mueller Systems did a presentation on Mueller System Meters. Kevin stated that Mueller comes with a lot of technology and uses that separates them from other companies.

**5.3 CERP update (Community Resilience Project)**-Spencer Lipp reported that they received information from PG&E that will allow them to put a preliminary design together and budgetary costs. Spencer stated that Scott Framer was able to connect them with the CEO of Sonoma Clean Energy who seems to be in support of the project,

**5.4 CIP update (Capital Improvement Planning)**-Spencer Lipp stated that Renee was unable to join the meeting today. They had a meeting yesterday and have been talking about the new meter project. Spencer stated that committee does not want to rush on anything and are looking at each project closely and giving them the time and review it deserves. Spencer stated they have been looking at some of the legacy projects, Bob Leitchner stated that they have created a database.

**6. Treasurer's Report-John** Gray reviewed the P&L, bank balances and budget vs. actuals

The full treasurers report can be found on our website at [timbercovecountywaterdistrict.org](http://timbercovecountywaterdistrict.org)

**7. New Business**-none

**8. President's Report**- Chris Feddersohn stated a Director (kris Kilgore) has been conducting District business outside a meeting, Chris Feddersohn reminded Kris Kilgore not to conduct business outside a meeting, such as contacting customers or employees on behalf of the District, Chris Feddersohn reminded Kris Kilgore that she is a director in the board meetings only,

**9. Payment of bills**-Chris Feddersohn moves to approve the bills, Kris Kilgore sends-passed unanimously

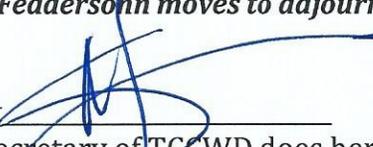
**10. Public comment** — none

**11. Setting of Agenda, Time and Place for the next meeting** - November 20, 2021

**12. Adjournment of the meeting**-

*Chris Feddersohn moves to adjourn the meeting John Rea seconds-meeting adjourned*

Attest

  
The secretary of TCCWD does hereby certify that the above minutes were approved by the board on the above date

Date

11/19/21