

Timber Cove County Water District
Board of Directors
General Meeting Minutes
August 28, 2021

1. **Call to order** - 10:05 am

Board members : Chris Feddersohn, John Rea, Kris Kilgore and Spencer Lipp
Tim Winterer

Guests-Diane Feddersohn, Anne_Vernon, John Gray, Ryan Gomez, Melany Collett, Ron Case, Cindy & Sal Culcasi, Pauline Raffael, Margaret Grahame, Judy Bowers, Jeff Hughes, Renne Fernandez-Lipp, John Rosson, Colin XIO, Ron Case & Carolyn Abst, Diana -Brelji & Race

2. **Approval of Agenda** - Kris Kilgore moves to approve the agenda, Chris Feddersohn seconds motion passed (Tim Winterer did not vote his call was disconnected)

3. **Approval of minutes-July 24, 2021** -Chris Feddersohn moves to approve the minutes John Rea seconds-Kris Kilgore-nay-motion passed

4. **Presidents report**-Chris Feddersohn started the meeting by stating Jeff Hughes (operator) exceeded the Districts expectations with taking his State exams. Jeff Hughes passed his D2 and T2 . Chris explains that both Jeff Hughes and Ryan Gomez received raises in executive session. Chris Feddersohn explains that the Brown Act violations don't have expiration dates. Chris will be inviting the District attorney to a meeting to educate the board on the Brown Act . Chris Feddersohn explained that no director shall contact business outside a public meeting unless a director serves on a committee or has been voted to work on something specific.

5. **Treasurer's Report**-John reviews the bank balances and the P&L

NOTE: John Gray as treasurer has completed and supplied the County of Sonoma the 14/15 , 15/16, 16/17 ,17/18 , 18/19, 19/20 (20/21 will soon be n draft form for board approval)

The full treasurers report can be found on our website at timbercovecountywaterdistrict.org

6. **Operator Report**-Ryan begins by saying thank you to the board and the community for allowing he and Jeff to grow with the community and it has been a good journey thus far. Ryan said the reservoir is at 17.6 feet which is approximately 4 million gallons of usable water and that we are still above the threshold for conservation . Ryan stated that we are well below the threshold for TTHMs and that the aerator that the District installed is helping plus producing and moving a lot of water .Ryan stated that our water quality has never been better and the State is happy with our quality control and he is happy about that. Ryan and Jeff are focusing on clean up around the reservoir. John Rea mentioned that two of the new smart meters have been

installed in the subdivision and Ryan should be able to report soon how those worked for the Districts needs.

7. Old Business-

6.1 Timber Cove Country Inn-Chris explained that the District has a couple wells on the proposed project site , two wells on private property and one on the other side of the property line across Hwy 1 along with an easement that the District was unaware of. Chris stated that Margaret Grahame turned in a report to the District prepared by Adobe Engineering on water consumption. Chris further addressed some concerns he would like addressed prior to the District issuing a will serve letter (some concerns were onsite laundry and fire protection) Chris will be working with Margaret Grahame on getting these concerns addressed. Chris will be forwarding the report from Adobe to the board of directors as well as the Districts attorney.

8. New Business Items-

8.1 Hydrologist Field Inspection-Chris Feddersohn, John Rea, Ryan Gomez and Jeff Hughes meet with Matt O'Connor the Hydrologist and his engineer Michael for about 4 hours onsite in the subdivision , they looked at possibilities of wells near the reservoir. And at the office. Chris said a well was located on Signacio but was capped off. They looked at tank 2 and there was a well there Chris believed may be one of the first wells in Timber Cove. Chris said there was water in that well. There will be a report forthcoming from the Hydrologist regarding this onsite visit,

8.2 Purchase of trailer & storage Tank-Jeff Hughes explained why having a storage tank would benefit the District mostly not wasting water during flushing and other projects. Jeff stated the cost is approximately \$7,000.00 . Chris Feddersohn commented that this would be a great conservation move .

**Kris Kilgore moves to approve the purchase of the trailer and storage tank-
John Rea seconds-passed unanimously**

8.3 SCADA upgrade-John Rea spoke and stated that XIO is a company that Ryan and Jeff researched. This company would use our existing sensors to gather information and we would be also adding some pressure sensors in various locations. John Rea explained this data would be collected and stored in the cloud. John Rea explained some benefits are the daily collection of data, reports that can go directly to the State bypassing labor at the District level and alarms can be set for extreme water loss at tanks. John Rea did ask XIO about the cost of shipping and any loss during shipping. Colin from XIO stated that shipment would be insured and should anything happen during transit XIO would file a claim with the shipper.

Spencer Lipp moves to approve the XIO installation under the condition that NSF-61 is included within the quote and the shipping responsibility is made in writing with XIO and the installation quote is revised to remove Tank one- John Rea seconds- Kris Kilgore-Nay- passed unanimously

8.4 Leak policy customer request-The customer explained how the leak occurred and how the repairs were made, Chris stated anything above her normal monthly water average will be reduced to .06 cents a gallon which would be 1/3 of her bill.

Kris Kilgore moves to lower the rate of the customers water leak to \$.06 a gallon with the stipulation that Melany Collett determines the customers average monthly bill and the amount of the leak. The customer will pay .09 a gallon for her average bill and .06 cents a gallon for the leak portion of the bill. Chris Feddersohn seconds-passed unanimously

8.5 Water meter proposals-Ryan explains that the meters can be read by driving by and will also send alarms to the operators tablet. There are two meters currently installed now as demos and the company (Kamstrup) will be out next month to meet with Ryan. And see how the demos are going and any changes we may need, Ryan is looking at Mueller another company for a quote.

8.6 Committee nominations-capital improvement planning and infrastructure projects aka CIP-Chris Feddersohn stated now that the audits are done the District can start looking into grants/loans and plant upgrades. Chris would like a committee formed with board members and community members so they can look into future planning and work outside the meetings.

John Rea moves to nominate Spencer Lipp to the CIP committee Chris Feddersohn seconds-passed unanimously

Spencer Lipp moves to nominate John Rea to the CIP committee-Chris Feddersohn seconds-passed unanimously

Chris Feddersohn moves to nominate Renee Fernandez-Lipp to the CIP committee John Rea Seconds-passed unanimously

Chris Feddersohn moves to nominate Bob Litchner to the CIP committee John Rea seconds-passed unanimously

9. Payment of bills-

Chris Feddersohn motions to pay the bills-John Rea seconds-passed unanimously

10. Public comment-Pauline Raffael thanks the volunteers on the board and the employees for their hard work. Bob Litchner thanked the board for having a thorough, clear and amicable meeting and that this meeting is a great example of how a board can work together, Bob thanked the board, Pauline Raffael stated she agrees with Bob.

11, Setting of Agenda, Time and Place for the next meeting - September 25, 2021

Chris Feddersohn asks the directors to set the next meeting for September 25, 2021 -passed unanimously

12. Adjournment of the meeting - Chris Feddersohn motions to adjourn the meeting - Spencer Lipp seconds - passed unanimously

Meeting adjourned

Attest  _____

Date 9/24/2021

The secretary of TCCWD does hereby Certify that the above minutes were approved by the board on the above date