SIGNED MINUTES – DRAFT
not removed due to MAC/PC issues

Timber Cove County Water District

Board Meeting Minutes- July 22, 2023

1. **Call to Order:** 10:00 am

Board- John Gray, Spencer Lipp, John Rea, and Jay Kvapil

Guests- Joe Ball, Melany Collett, Yvonne Gray, Chris Feddersohn , Scott Heffner, John Rosson, Alan Driscoll, Nelly Hughes, Alex Kramer, Luciano Moretto, Diane Feddersohn, Thais and Bob Leichtner

2. **Approval of Agenda:**

John Gray moved to approve the agenda, Jay Kvapil seconds- passed unanimously

3. **Approval of Minutes:** from the April 2023, meeting –

John Gray moved to approve the minutes, Jay Kvapil seconds- passed unanimously

4. **President's report-** John Gray reported that Jeff Hughes resigned and that he has confidence Joey Ball with have success with the District. John stated Kris Kilgore resigned from the board and he wished her well. John stated with Kris' resignation that created an opening on the board. John attended the MAC meeting to hear about potential grants for the District.

5. **Operators report:** Joey Ball reviewed the state of the Districts water department for a full copy of this report please visit our website at https://www.timbercovecountywaterdistrict.org/meetings--minutes.html

6. **Treasurer's Report-** Melany Collett read the treasurer report. A full copy of the report can be found on our website at https://www.timbercovecountywaterdistrict.org/meetings--minutes.html

7. **New Business**

7.1 **Director opening-** John stated that there's an opening now and it will be on the agenda for next month. Melany will be sending an email of interest to the community for the vacated seat.

7.2 **Update on grant application with CalOES-** Melany updated the board that the sub application for the Local Hazard Mitigation Plan has been challenging but she has been working with an engineering firm appointed by CalOES and the sub application will be submitted shortly.

7.3 **Investigate and appoint a committee to network and explore methods of neighboring water districts -**Discussion had with directors regarding forming a committee to research what other water districts are doing in business practices that have been successful to them.

John Gray moves to form committee to network and explore methods of neighboring water districts –John Rea seconds-discussion ensued motion passed unanimously

7.4 **Potential bond vote per rate study Discussion only**-John Gray explained that during reserve study it was determined the District has a $3 million dollar shortfall and explained that the District is underfunded. John stated with the rate study in the works and the newly formed committees research there wouldn't be enough time to get a bond on the November ballot but wanted to get the conversation started now about the state of the District and a potential bond in the future.

7.5 **Appointment of new head operator -**

John Gray moves to appoint Joseph Ball as head operator subject to his licensing and his pay increase would be retroactive from July 22, 2023 -Jay Kvapil seconds motion passed unanimously

7.6 **Updated on ads for new operator** – Melany stated that there are ads running in the press democrat and there hasn't been much interest, Chris Feddersohn suggested running an ad with the coast observer to target the local area.

8. **Old Business**

8.1 **Rate Study update** – John Gray stated the study is underway and confirmed with Melany all requested documents have been turned in and hopefully the study will be available by the next meeting. Discussion ensued regarding public hearing timing and documents requested by the firm preparing the study.

9. **Public Comment: Jay Kvapil thanked Kris Kilgore for her years of service**

10. **Approval of the bills: John Gray motioned to approve bills – John Rea second- motion passed unanimously**

11. **Setting the Agenda, Time & Place for July 22, 2023 – John Gray moved to set the Agenda for August 26, 2023 -Jay Kvapil second motion passed unanimously**

12. **<u>Adjournment:</u> John Gray moved to adjourn the meeting –John Rea seconds motion passed unanimously**

Attest: _____ Date 8/20/23

The secretary of TCCWD does hereby certify that the above minutes were approved by the board on the above date