Timber Cove County Water District

Board Meeting Minutes- September 2024

1. **Call to order: 10:02am-**

Board- John Gray, Jay Kvapil, Bob Leichtner and John Rea

Guests- Joey Ball, Melany Collett, Yvonne Gray , Nate Desomber, John Dolan, Lorra Stone and Scott Heffner

Guest via Zoom- Spencer Lipp, director

2. **Approval of Agenda-**

John Gray moved to approve the agenda, Jay Rea seconds; motion passed unanimously.

3. **Approval of minutes from July & August 2024**

Discussion- Bob Leichtner commented that the minutes should include any/all documents that the board votes on such a resolution or a link provided for that document. Jay Kvapil agreed and noticed one of the links wasn't a live link and the links should be checked prior to publishing.

Bob Leichtner moves to approve the minutes, Jay Kvapil seconds- motion passed unanimously

4.President's Report- John began by stating there has been slow progress on several issues. John reported the coastland study on the plant is nearly complete and Joey will speak to it in his report. John stated while Coastland was out for the plant evaluation, he had them look at Lee drive as he is concerned about the potential loss of the water line should the road collapse further. John stated that Coastland commented that the slide was not a water district issue, but rather a road issue and not our responsibility. John stated together they determined that in the event of a full road collapse (although there would be loss of water) we have the ability to isolate Hwy 1 and Lee Dr. John stated should this occur only one home would be impacted with no water until repairs could be made so it's not a priority for now. John stated the road collapse is a greater danger to PGE as the line is very close to the slide.

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John stated that Melany will discuss progress on the OES grant and the challenges with the red tape with governmental agencies. John reported there has been progress made although very slow. John stated that he and Melany have a follow up meeting coming with the USDA Monday on our loan request for infrastructure improvements.

John reported the the office building from Mobile Modular was approved by the HOA . John stated he had met with PRMD on Sept 11, 2024, regarding changing the permit to remove building from scratch and substituting the modular building that Jay had found at a far lower cost. John also stated the county did not request HOA approval, but he thought it best to do so proactively to speed things along in case they requested it later. John said he was given specific direction at that meeting on canceling the old permit and resubmitting the new plans. John was able to get the new grading plan, site map and just received the new foundation engineering Friday. John said he will re-submit them to the county on Monday now that he has obtained all the information they require to move forward. John said the directors will be voting on the building today.

John said Mechanics bank is interested in loaning the District the initial funding for the building and they had contacted him first to make the proposal. John said he would explain later as an agenda item about loan approvals. John said for example a $300,000 loan would be approximately $1900 a month for 30 years, $2,600 for 15, $5,900 a month on a 5-year loan. John did explain to them the district would be coming back to them for larger loan for infrastructure as USDA does require other loan apps and bridge financing if they approve the loan.

5. Operator's report- Joey Ball read the operator's report. A full copy of the report can be found on our website at
https://www.timbercovecountywaterdistrict.org/files/31e98ff15/September+2024+Operator+report.pdf

6. Treasurer's report- Melany Collett read the treasurer's report. A full copy can be found on our website at
https://timbercovecountywaterdistrict.specialdistrict.org/2024-09-28-board-meeting

7. New Business

7.1- Leak forgiveness policy request- Lorra Stone spoke and stated she was contacted by Melany Collett that she had a leak at her property. The leak was between her house and the meter. Lorra contacted a plumber and had the issue repaired. Joey confirmed the loss at 40,000 gallons.

Jay Kvapil moved to approve the leak forgiveness request at .03 cents a gallon, Bob Leichter seconds-motion passed unanimously