Timber Cove County Water District

Board Meeting Minutes-December 20, 2024

1. **Call to order: 11am-**

Board- John Gray, Jay Kvapil, Bob Leichtner and John Rea , Spencer Lipp (absent)

Guests- Joey Ball, Melany Collett, Alfonso Portugal and Scott Heffner

Guest via Zoom- none

2. **Approval of Agenda-**

John Gray moved to approve the agenda, John Rea seconds; motion passed unanimously.

3. **Approval of minutes from- December 7, 2025-deferred**

4. President's Report- John Gray deferred to Melany Collett who reported that the district's secured credit line was funded at Redwood Credit Union for the office building in the amount of $250.000.00. Melany reported the funds are available for the district to draw from and the payment will be based on the amount used. John stated it is a fixed rate for five years amortized over ten years at 6.5% . There is no prepayment penalty.

5. Operator's report- none

6. Treasurer's report- none

7. New Business-

7.1- Foundation bid from Modular Builders-

John Gray stated he received the revised bid back from Modular Builders and the bid came in at $99,658.00 which includes prevailing wages .John stated it was a little more than he was given authority to sign for hence the meeting. John stated the bid was higher than the combined bids from other companies for concrete and foundation totaling $88,000.00 ,however those bids did not include the required welding plates. John stated the welding plates would have had to have been fabricated at an unknown cost if the other bids were accepted.

John Rea moved that the revised bid from Modular Builders be accepted, Bob Leichtner seconds – motion passed unanimously

7.2 Coastland assistance with USDA loan-

John Gray stated it really isn't an action item. John reported that he and Melany had a meeting with Coastland yesterday December 19, 2024. John stated they asked for Coastlands help with the required PER (preliminary engineering report) report for the USDA Loan. John Rea asked what they would be engineering and John Gray replied to John Rea the engineering would be on the projects that we are asking for a loan on from USDA. Discussion ensued.

8. Old Business-

8.1 Lyons Court update-office building- John Gray reported after jumping through additional unnecessary hoops the permit was finally issued for the modular build at Lyons Court .

8.2 Update on LHMP- Melany stated there has been a delay on how the district procured the consulting firm for the LHMP and a call has been scheduled after the holidays.

8.3 Update on financing with USDA- see 7.2

9. Public comment- John Rea thanked John Gray for planning it all.

10. Approval of the bills- deferred

11. Setting the Agenda , time and place for 10:30 am at Fort Ross Conservancy was set on at the December 7t meeting for January 25, 2025

John Gray moved to set the agenda for the January 25, 2025, meeting Bob Leichtner seconds- motion passed unanimously

12. Adjournment

John Gray moved to adjourn the meeting Bob Leichtner seconds- motion passed unanimously

Attest: _____ Date 1/25/25

The secretary of TCCWD does hereby certify that the above minutes were approved by the board on the above date