

Timber Cove County Water District

Board of Directors

General Meeting Minutes

1-Call to Order: 10:03AM on 8-24-19

Roll Call: Board- John Rea, Chris Feddersohn, Stuart Drake, Warren Doyle, John Howland

Staff: Water Operator Tanner Heirs.

Guest: Carolyn Abst, Anne Vernon, Bob Leichner, Diane Feddersohn, Tim Winterer

2-Approval of Agenda: Warren Doyle moved John Rea seconded to approve the agenda. The agenda was approved with 5 ayes with the following two changes 1-Adding Approval of the Budget as an agenda item and changing Operators report to earlier in the meeting.

3- Approval of the minutes: John Rea moved Warren Doyle seconded to approve the 7-27-19 meeting minutes. The minutes were approved with 5 ayes.

4-Public Comment: Diane Feddersohn read the flyer (attached) announcing the Fire Prevention Meeting to be held today from 2 to 4 at the Timber Cove Firehouse, encouraging everyone to participate. She also announced that the Fire Department has a new 1st Response Vehicle and that it is being outfitted for service now.

5-President's report: President Chris Feddersohn announced, after speaking with the Election Board, that we have three board positions to fill at the upcoming election however since the two 4 year terms had only two candidates, Tim Winterer and Spencer Lipp are elected. The one 2 year term has two candidates running and will be on the upcoming County ballot. The two candidates for the one open two year term are Warren Doyle and Kris Kilgore... Chris stated that Tanner had done some repairs on Amanita and the homeowner gave him a cash payment. Tanner had already turned the money in to the district office. It was agreed that we should discourage cash payments.

6-Operator report: Tanner Heirs reported the following items;

1. Some new meters were installed by Piazza and on the asphalt repair they used cold patch. He is following up with them to replace with hot patch. He suggested that we should coordinate with any roadway repairs the Homeowners Association is doing prior to the work being performed. 2. Bob from Sierra controls is giving a quote on the Scada controls for the water tanks. 3. Tanner will see that lead and copper sampling is completed by the end of September. 4. A cross connection specialist needs to be hired, possibly R&H Sons out of Sebastopol. They will provide a quote. 6. Tanner continues to fine tune maintenance schedules.7. TTHM sampling done on Lee drive. 8. Mineral analysis testing to be done soon. 9. A schedule has been established for valve exercising. 9. We have still not received the County Inspection Report.

7-Treasurer's report: John Howland pointed out the water costs per gallon this last month was 11 cents and the yearly average is 15 cents.

Audit status update for 2014/2015: the auditor asked that the trial balance be redone and our CPA is complying with his request and turning it in this week.

John Howland presented the revised annual budget for 2019/2020 for discussion.

John Howland moved Warren Doyle seconded to approve the 2019/2020 budget (attached) with minor date adjustment. Motion passed unanimously.



8-New Business items:

8.1 A discussion was held regarding staff health insurance and the need for a MOU (Memorandum of Understanding) to be forwarded to SDRMA.

A Resolution dated 8-24-19 was presented and passed unanimously approving the form of and authorizing the execution of a Memorandum of understanding and authorizing participation in the special district risk management authority's health benefits program. (attached)

8.2 A discussion was held regarding the need for another signer on the district bank account due to John Howland and Stuart Drake going off the board soon.

Chris Feddersohn moved and John Rea seconded to add Warren Doyle as a signer on the District Bank Account. Motion passed unanimously.

8.3 The monthly bills were presented and discussed.

Stuart Drake moved Chris Feddersohn seconded to approve the payment of the presented bills (see attached). Motion passed unanimously.

During the discussion of the bills it was noted that the current credit card should be cancelled as we don't have good access to it.

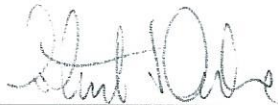
Chris Feddersohn moved Warren Doyle seconded to cancel the current credit card. Motion passed unanimously.

The board also asked Chris Feddersohn to direct Melany to investigate getting a debit card, with a spending limit, placed on the current district bank account, for staff expenditures, and report back to the board at the next meeting.

9--The next regular board meeting will be September 28th, 2019 at 10:00am.

10-Meeting adjourned at 11:55am.

Attest _____



Date _____

9-28-19

The Secretary of TCCWD hereby certifies the above minutes were approved and adopted by the Board on the above date.