

**TIMBER COVE COUNTY WATER DISTRICT
Board of Directors**

SPECIAL MEETING AGENDA

Saturday November 9, 2019 ~ 1 P.M.

(immediately following the TCHA meeting)

Fort Ross School 30600 Seaview Rd, Cazadero, CA 95421

General Session

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|-----|---|------------------|--------|
| 1. | Call to Order | Chris Feddersohn | |
| 2. | Approval of Agenda | | ACTION |
| 3. | Approval of Minutes from the September 28, 2019 meeting | | ACTION |
| 4. | Public Comment | | |
| 5. | Presidents Report | Chris Feddersohn | |
| 6. | Office Permit Report | John Rea | |
| 7. | Operator Report | Tanner Heirs | |
| 8. | Treasurers Report | John Howland | |
| | 8.1 Audit Report | John Howland | |
| 9. | New Business Items | | |
| | 9.1 Approval of Bills | | |
| | 9.2 Swearing in New Director[s] | Chris Feddersohn | ACTION |
| | 9.3 Discussion of larger or 2 nd . Propane Tank | John Rea | |
| | 9.4 Discussion of security | Chris Feddersohn | |
| 10. | Setting of Agenda, Time & Place next meeting January 25, 2020 | | |
| | * December meeting cancelled for the holidays | | |
| 11. | Adjournment | | |

Public participation: Meetings of the Directors of the Timber Cove County Water District are for the purpose of conducting the district's business. Individuals are invited to attend. Individuals may speak on any item on the published agenda only after being recognized by the President. If you wish to speak about a matter not on the published agenda, please make your comments during the portion of the meeting designated for Public Comment. Remarks are limited to two minutes. Please note that, with some exception, the Board does not engage in discussion or take action on non-agendized matters. However, the board may respond briefly to public comments, refer matters to staff, ask questions for clarification or schedule matters for future agendas. Disruptive or disrespectful individuals will be asked to leave.

American Disability Act (ADA)

The TCCWD Board complies with ADA (America Disabilities Act) requirements and upon request, will attempt to reasonably accommodate individuals with disabilities by making meeting material available in appropriate alternative formats pursuant to Government Code Section 54953.2). Anyone requiring reasonable accommodation to participate in the meeting should contact [Melany Collett], General Manager

Timber Cove County Water District

Board of Directors

General Meeting Minutes

1-Call to Order: 10:00AM on 9-28-19

Roll Call: Board: John Rea, Chris Feddersohn, Stuart Drake, John Howland

Staff: Cory Cresswell.

Guest: Anne Vernon, Diane Feddersohn, John Gray, Spencer Lipp, Kris Kilgore

2-Approval of Agenda: Stuart Drake moved John Rea seconded to approve the agenda. The agenda was approved with 4 ayes.

3- Approval of the minutes: John Howland moved John Rea seconded to approve the 8-24-19 meeting minutes. The minutes were approved with 4 ayes.

4-Public Comment: John Gray questioned what the budget line item titled "uncollectable" represented. John Howland indicated that it mainly represented properties that have been abandoned and or the owners cannot be found... Kris Kilgore brought up the ISO (Insurance Services Office) requirement that fire hydrants be tested every three years and that this testing is due now. It was indicated that this testing requirement goes through the local fire department to the district. It is unclear whether the fire department has received this testing notice. It was identified that Jim Hughes is the contact person at the ISO.

5-President's report: President Chris Feddersohn reported that, 1- water operator Tanner Heirs gave a report at the annual homeowners meeting last week that was well received, 2-that he is working on an annual newsletter to let district water users know what is going on in the district, 3- that he is working on updating the district "standing rules", 4- that he has directed Tanner to explore the possibility of getting interns through Santa Rosa College.

6-Office Permit Report: John Rea reported that we are still pursuing the permit but there is no new information to report.

7-Operator report: Cory Cresswell reported the following items; 1- The new chlorine analyzer is in place, 2-the filter train is operating well, 3-nothing new to report regarding security for the district's equipment, 4-that staff has been working on fire abatement on district property...

John Howland asked about the excessive noise from tank 2 near his home. Cory stated that Tanner is looking in to a solution with the manufacturer of the valve and they will report back next meeting.

8-Treasurer's report: John Howland pointed out the water costs per gallon this last month was 17 cents.

Audit status update for 2014/2015: The auditor had some more questions relating to how assets were booked. Supposedly all requested information has been turned in and we are waiting for further communication re the audit.

9-New Business items:

The monthly bills were presented.

John Rea moved John Howland seconded to approve the payment of the presented bills (see attached). Motion passed unanimously.

10-The next regular board meeting will be October 26th, 2019 at 10:00am. The meeting was adjourned at 11:55am

Attest _____ Date _____

The Secretary of TCCWD hereby certifies the above minutes were approved and adopted by the Board on the above date.