

TIMBER COVE COUNTY WATER DISTRICT

Regular Meeting

June 25, 2016

22098 Lyons Court

1:01 – 3:57 pm

PRESENT: Bob Ferguson (BF), John Rea (JR), John Howland (JH), Lorrie Uribe (LU), (S.Lynn) **GUESTS:** Katie Seymour, Dennis Koci, Ron Koci, Chris Feddersohn, Anne Vernon, Brian Todd – via phone

1. **Called to Order, at 1:05 pm**
2. **Approval of the Agenda:** (JH) moved to approve agenda; (JR) second the motion. All ayes.
3. **President's report:** (BF) discussed that the water district is continuing to work on master plan projects and that we need money to complete these projects. Interest rates are historically low and this is a good time for a bond. He also commented that regulations are becoming tougher and somethings like expanding the reservoir may be better completed now as we do not know if we would be able to do this ten years from now. (JR) discussed addition explanation of Lyons Court space as part of the bond to make it a more useable space.
4. **Announcements:**
Public Hearing July 9, 2016 – PUE Ordinance and Fire Abatement Ordinance
5. **Correspondence:**
LAFCO – change in sphere of influence – Palm Drive Health
Cal Fire inspection – identified our piles
County – Lien process
Proposal – Inspection of tanks
LAFCO – Budget
Online billing – how to sign up – 30 days
Received numerous leak surveys
6. **Minutes of Previous Meeting** – Minutes – May 21, 2016 (JR) motion to accept, (JH) second, all ayes.
7. **Committee Reports:**
 - 7.1 **Treasurer's Report:** (JH) The district continues to lose money. The rates are higer due to the reduction of gallons and our operational cost being rather fixed. This time last year TCI was using some water and currently they are not using any which give less base to spread the cost over. Discussed use of base rate to cover wages and rates are too high.
 - 7.2 **Payment of Bills:** Add payment to Brian Todd \$807.50 (JH) moved to pay bills with addition, (LU) second, all ayes.
 - 7.3 **Operators Report:** No Interim General Manager Report. (JH) read the Operator's report. A copy is attached.
8. **Old Business**
 - 8.1 **Project Manager Report:** (KK) discussed her three project and the need for the audits. She provide a worksheet/timeline. She asked for permission to revise the engineer's report for DS1. Determined that there is sufficient funding complete the report in the current allocation. General discussion about future meeting with Engineers on Master Plan. A special meeting will be posted so all board members may participate either in person or by phone in discussion.
 - 8.2 **Website Progress:** (JH) continuing update of website and completing paperwork for ICloud.
 - 8.3 **Fire Abatement:** (BF) Public Hearing on July 9, 2016 – 1pm at school. Cal Fire and TCFPD will both speak.
 - 8.4 **Standing Rules:** (JH) modified to standing Rule 19 to allow for electronic billing. (JR) motion, (JH) second, all ayes. Other items are being performed as course of business.
 - 8.5 **Lot Merger-** Discussed possible time frame and collection process for merge lots
 - 8.6 **Architectural Design New Treatment Plant:** Contract has been signed and deposit paid for project.
 - 8.7 **Electronic Billing Proposal:** Reviewed contract information and prepared for signing once website information is complete.
 - 8.8 **Facility Tour:** Light turnout. Beautiful day and enjoyable discussion.

9. New Business:

9.1 Review damage to the Weir Plant Site from fallen tree: (BF) discussed damage and potential fire situation that was possible due to the disconnection of electrical service caused by the down tree.

9.2 Discussion with possible action to add additional water storage: (BF) discussed need for additional storage for water system. Discussed the need to maximize our permit for pumping raw water. Additional storage will be included as a point in Master Plan. A formal list of items will be created for Master Plan design. Discussed getting truck for non-potable and asked Chris Feddersohn to look for one.

9.3 Weir Well Testing: to be completed in July

9.4 Discussion of Depreciation: Depreciation of assets to be set up as Source, Treatment and Distribution. Accelerated depreciation to be used for all assets.

9.5 Discussion with action removal of invasive plants from reservoir and grass removal: Discussed need for maintenance and procedure for selection of provider of service. Need to have an overall maintenance program. Contact Brian to complete process for vegetation removal.

9.6 Discussion with action to allow water Operator to arrange for emergency repairs: Water Operator should be able to allow for emergency repairs as needed in situations like the Weir incident.

9.7 Discussion of management of water drafting limits based on permits for Timber Cove Creek: previously discussed

Public Comment

No Comments

10. Setting of Agenda, Time & Place for Next Meeting: The Agenda for next meeting is set. The next meeting will July 16, 2016 at 1:00pm at the Lyons Court Office, 22098 Lyons Court, Jenner

ADJOURNMENT: (JH) moved to adjourn the meeting. The motion was seconded by (LU). All ayes. Meeting adjourned at 3.57 pm.